

Company Incorporation Request

Campaign Code (if applicable)

The Service

About the service Super Concepts will facilitate the incorporation of a company to act as trustee of your SMSF or as holding trustee for your SMSF Borrowing Arrangement.

For more information If you have any questions about the service or completing this form

Visit our website www.superconcepts.com.au

Call us on 1800 625 644

Email us at trusteeservices@superorganised.com.au

Applying for the service

Complete this form

- Please write clearly and use black pen to complete the form.
- Please mark boxes like this with a ✓ or ✕.
- Please ensure that you complete all required sections and have signed and dated this form.

Return this form

By mail: Super Concepts
PO Box 324
North Sydney NSW 2059

By fax: 03 9560 2438

By email: trusteeservices@superorganised.com.au

1. Fund details

Fund name

Fund ABN

Super Concepts Fund ID

2. Type of Company

Sole Purpose Company to act as Trustee for a Self Managed Superannuation Fund

Custodian Trustee Company to act as Custodian for a Self Managed Superannuation Borrowing Arrangement

3. Establishing a New Company

Establishing a Sole Purpose SMSF Trustee Company or a Custodian Trustee Company

- It is your responsibility to ensure that your company name does not conflict with any existing company name, business name, trade mark or domain name. Please refer to the ASIC Check Name Availability Search and to IP Australia's Trade Mark On-line Search System for assistance.
- If the preferred company name is identical to that of an Australian registered business and the owner(s) of that business is one of the Directors below, the business number and registered state must be supplied in order to complete incorporation
- Where the Company is to act as Trustee or a Self Managed Superannuation Fund, it will be registered with ASIC as a Sole Purpose SMSF Trustee Company. Where its to act as a Custodian / Holding Trustee, the company will be registered with ASIC as a Propriety Limited Company

3. Establishing a New Company (continued)

Establishing a Sole Purpose SMSF Trustee Company or a Custodian Trustee Company (continued)

- Ordinary Shares on issue will be allocated to each Director in equal proportions.
- A Company Seal will not be issued (not required under the Corporations Act 201).
- Each person must provide their written consent to act as a Director and Shareholder prior to appointment.
- The company must keep the consents and agreements.

Preferred company name			Pty Ltd
Alternate preferred name			Pty Ltd
Registered business number		State of registration	
Registered office address			
Name of occupier			
Principal business address			

By signing, each person nominated in Section 3, consents to act as Director of the Company.

4. Company Director Details

The first named Director will be appointed as Public Officer and Secretary unless you notify us otherwise.

Director 1

Capacity	<input type="checkbox"/>	Secretary	or	<input type="checkbox"/>	Public Officer
Name					
Residential address					
Date of birth		/		/	
Place of birth					
	City	State	Country		
Signature	✕				Note: A signature and place of birth is only required if a Company is being established in Section 3.

Director 2

Capacity	<input type="checkbox"/>	Secretary	or	<input type="checkbox"/>	Public Officer
Name					
Residential address					
Date of birth		/		/	
Place of birth					
	City	State	Country		
Signature	✕				Note: A signature and place of birth is only required if a Company is being established in Section 3

4. Company Director Details (continued)

Director 3

Capacity	<input type="checkbox"/> Secretary	or	<input type="checkbox"/> Public Officer
Name			
Residential address			
Date of birth		/	
Place of birth			
	City	State	Country
Signature	✘		Note: A signature and place of birth is only required if a Company is being established in Section 3

Director 4

Capacity	<input type="checkbox"/> Secretary	or	<input type="checkbox"/> Public Officer
Name			
Residential address			
Date of birth		/	
Place of birth			
	City	State	Country
Signature	✘		Note: A signature and place of birth is only required if a Company is being established in Section 3

5. Delivery Company Incorporation Kit

Please select your preferred format:

<input type="checkbox"/> Electronic (soft copy)	or	<input type="checkbox"/> Hardcopy
---	----	-----------------------------------

6. Fees (prices quoted are inclusive of GST)

The fees for this service are as follows:

	Fee
Sole Purpose Company (includes ASIC fee)	\$880
Custodian Trustee Company (includes ASIC fee)	\$880
<i>Optional</i> Hard Copy delivery of documents	\$50

7. Payment details

Cheque

Please enclose a cheque made payable to **“Super Concepts Pty Ltd”**

Credit Card

Type of card	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	Amount	
Credit card number			CVV	
Expiry date		/		
Name on card				
Signature	✕			

Electronic Funds Transfer (EFT)

Account Name: Super Concepts Pty Ltd
BSB: 032-099
Account number: 615086
Please quote: Your Preferred Company Name (as detailed in **section 2**)

8. Primary Contact details

These details will be used for all correspondence, contact, delivery and billing purposes.

Trustee Nominated Representative e.g. Adviser (please specify)

Name			
Company			
Dealer Group			
Address			
Postal Address			
Phone	Fax	Mobile	
Email			

9. Checklist

Before submitting your application please ensure you have:

Completed all Director details, including signatures (refer to **section 4**)

Included payment details / cheque (refer to **section 7**)

Important Note: Providing incomplete details will delay the processing of your application. Please ensure that you have completed all relevant sections and provided all additional information where required.

10. Declaration

By signing below, I:

- declare that I am authorised to make declarations on behalf of the persons named in this application form.
- declare that the information completed on this Application Form is complete and to the best of my knowledge, accurate and correct. To the extent that any information is subsequently identified as incorrect or found to be omitted from this Application Form, I authorise Super Concepts to correct any errors and complete any omissions on this Application Form, following my confirmation (either orally or in writing);
- acknowledge that I have read and understood the Terms and Conditions for the Service and the Service Material, as updated from time to time and agree to be bound by them;
- have read and understood the Fee Schedule applicable for the Services, found at www.superconcepts.com.au as updated from time to time, and agree to be bound by them;
- authorise the collection, use and disclosure of my personal information for the purpose of the assessment of the application and if accepted, the management and administration of services in which I have applied. I understand that unless I consent to the collection, use and disclosure of this information, Super Concepts will not be able to process my application or deliver the relevant Service(s).
- understand that Super Concepts may routinely disclose my personal information to third parties such as: organisations undertaking compliance functions of Super Concepts' information; organisations maintaining Super Concepts' information technology system; authorised financial institutions; organisations providing mailing and printing services and my financial adviser (if applicable).
- accept that Super Concepts may send me information about its services from time to time. I understand that I may notify Super Concepts of my decision not to receive further information by contacting Super Concepts directly.
- By signing below:
 - I confirm that the persons named above have consented to act as a Director of the Company.
 - I confirm that no person has become disqualified from acting as a Director of the Company.

Signature	<input type="text"/>	Date	<input type="text"/>	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>
Print Name	<input type="text"/>										