

Borrowing Arrangement Request

SC no. (office use only)

Campaign Code (if applicable)

The Service

About the service

A fully integrated, flexible and comprehensive SMSF borrowing arrangement documentation service for the purchase of property by your SMSF which includes:

- Written resolutions to establish the arrangement and appoint the Holding Trustee
- Holding Trust Deed (Bare Trust)
- Detailed information pack, including guidelines for conveyancers
- Stamping pack
- Lease pack
- Loan agreement and mortgage documentation (related party loans)
- Step by step completion instructions

For more information

If you have any questions about the service or completing this form

Visit our website

www.superconcepts.com.au

Call us on

1800 625 644

Email us at

trusteeservices@superorganised.com.au

Applying for the service

Complete this form

- Please write clearly and use black pen to complete the form.
- Please mark boxes like this with a ✓ or ✗.
- Where you see a box like this skip to the section shown.
- Please ensure that you answer all sections and provide all supporting documents.

Return this form

Please check to ensure that you have answered all required sections, provided supporting documents and signed and dated this form.

By mail: Super Concepts

PO Box 324

North Sydney NSW 2059

By fax:

03 9560 2438

By email:

trusteeservices@superorganised.com.au

1. Fund details

Fund name

Fund ABN

Super Concepts Fund ID

2. Fund Trustee details



Individual Trustee/s – Go to Section 4

or



Existing Trustee Company – Go to Section 3

3. Existing Fund Trustee Company details

Full company name

ACN

Please attach a copy of the current ASIC company statement to confirm Directors and registered office details.

4. Fund Structure

Trustee 1 Individual Trustee or Director of Trustee Company

Name

Residential Address

Trustee 2 Individual Trustee or Director of Trustee Company

Name

Residential Address

Trustee 3 Individual Trustee or Director of Trustee Company

Name

Residential Address

Trustee 4 Individual Trustee or Director of Trustee Company

Name

Residential Address

5. Holding Trustee Details

Important: The Holding Trustee/s cannot be the same individuals / company as the SMSF Trustee/s

- Individual Trustee/s – Go to Section 8
- Existing Trustee Company – Go to Section 6
- New Trustee Company – Go to Section 7

6. Existing Company to act as Holding Trustee Company

Your SMSF Trustee Company cannot be the Holding Trustee. If you would like to establish a new company to act as Holding Trustee, please complete section 7

Full Company Name

ACN

Registered office address

Go to Section 8

7. Establishing a New Company to act as Holding Trustee

Please do not use this service if you wish to order a Company for purposes other than to act as Holding Trustee.

- It is your responsibility to ensure that your company name does not conflict with any existing company name, business name, trade mark or domain name. Please refer to the ASIC Check Name Availability Search and to IP Australia's Trade Mark On-line Search System for assistance.
- If the preferred company name is identical to that of an Australian registered business and the owner(s) of that business is one of the Directors below, the business number and registered state must be supplied in order to complete incorporation
- The Company will be registered with ASIC as Propriety Limited Company.
- Ordinary Shares on issue will be allocated to each Director in equal proportions.
- A Company Seal will not be issued (not required under the Corporations Act 201).
- Each person must provide their written consent to act as a Director and Shareholder prior to appointment.
- The company must keep the consents and agreements.

Preferred company name			
Alternate preferred name			
Registered business number		State of registration	
Registered office address			
Name of occupier			
Principal business address			

Go to Section 8

8. Holding Trustee details

Holding Trustee 1	<input type="checkbox"/> Individual Trustee	<input type="checkbox"/> Director of Existing Company	<input type="checkbox"/> Director of New Company
Name			
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Residential address			
Phone			
Email			
Date of birth		/	
Place of birth			
	City	State	Country
Signature	✘		Note: A signature is only required if a New Holding Trustee Company is being established in section 7.

8. Holding Trustee details (continued)

Holding Trustee 2	<input type="checkbox"/> Individual Trustee	<input type="checkbox"/> Director of Existing Company	<input type="checkbox"/> Director of New Company
Name			
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Residential address			
Phone			
Email			
Date of birth		/	
Place of birth			
	City	State	Country
Signature	✘		Note: A signature is only required if a New Holding Trustee Company is being established in section 7.

Holding Trustee 3	<input type="checkbox"/> Individual Trustee	<input type="checkbox"/> Director of Existing Company	<input type="checkbox"/> Director of New Company
Name			
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Residential address			
Phone			
Email			
Date of birth		/	
Place of birth			
	City	State	Country
Signature	✘		Note: A signature is only required if a New Holding Trustee Company is being established in section 7.

Holding Trustee 4	<input type="checkbox"/> Individual Trustee	<input type="checkbox"/> Director of Existing Company	<input type="checkbox"/> Director of New Company
Name			
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Residential address			
Phone			
Email			
Date of birth		/	
Place of birth			
	City	State	Country
Signature	✘		Note: A signature is only required if a New Holding Trustee Company is being established in section 7.

9. Property Details

Type of Property	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial
Address		
Purchase Price	\$	
Title Reference (refer to purchase contract)		
Date of Settlement	/ /	
Is this an off the plan purchase?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you purchasing 100% of the property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Full Vendor Name(s)														
ACN (if applicable)					-						-			

10. Loan Details

Is this the only loan being used to acquire the property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If no, please specify		
Are there any other mortgages on this property?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please specify		
Is the vendor associated, related or connected with the Fund in any way?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please describe the relationship		
Is this a Div. 7A loan?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Commercial Lender

Please complete if you are borrowing from a financial institution

Lender Name											
<input type="checkbox"/>	Go to Section 11										

10. Loan Details (continued)

Related Party Loan

Please complete if a related party (e.g. member, member family trust or company) is the lender

Lender Name(s)														
Lender Company (if applicable)														
ACN (if applicable)					-					-				
Lender Address														
Amount to be borrowed	\$					Period of loan		yrs						
Initial Interest Rate				% Fixed	<input type="checkbox"/>	Variable	<input type="checkbox"/>							
Principal & Interest	<input type="checkbox"/>	Interest Only						<input type="checkbox"/>						
Default Interest Rate (please specify the number of basis points above the RBA cash rate)											bps			

11. Delivery – Borrowing Arrangement Kit

Please select your preferred format:

<input type="checkbox"/>	Electronic (soft copy)	or	<input type="checkbox"/>	Hardcopy
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12. Fees (prices quoted are inclusive of GST)

The fees for this service are as follows:

	Fee
Commercial Lender	\$880
Related Party Lender	\$1,540
Corporate trustee incorporation	\$880
<i>Optional</i> Hard Copy delivery of documents	\$50

13. Payment details

Cheque

Please enclose a cheque made payable to "Super Concepts Pty Ltd"

Credit Card

Type of card

Mastercard

Visa

Amount

Credit card number

CVV

Expiry date

/

Name on card

Signature

x

Electronic Funds Transfer (EFT)

Account Name: Super Concepts Pty Ltd

BSB: 032 099

Account number: 615086

Please quote: Your Superannuation Fund Name (as detailed in **section 1**)

14. Primary Contact details

These details will be used for all correspondence, contact, delivery and billing purposes.

Trustee

Nominated Representative e.g. Adviser (please specify)

Name

Company

Dealer Group

Address

Postal Address

Phone

Fax

Mobile

Email

15. Checklist

Before submitting your application please ensure you have:

Attached a copy of the current ASIC statement for your Fund Trustee Company (if you answered "Existing Trustee Company" in **section 3**)

If you are establishing a New Holding Trustee Company, that all member details sections are complete with each member signing against their details (refer to **section 8**)

You have included payment details (refer to **section 13**)

Important Note: Providing an incomplete application will delay the processing of your application. Please ensure that you have completed all relevant sections and provided all additional information required.

16. Declaration

By signing below, I, on behalf of the trustees of the Fund:

- declare that I am authorised to make declarations on behalf of the persons named in this application form.
- declare that the information completed on this Application Form is complete and to the best of my knowledge, accurate and correct. To the extent that any information is subsequently identified as incorrect or found to be omitted from this Application Form, I authorise Super Concepts to correct any errors and complete any omissions on this Application Form, following my confirmation (either orally or in writing);
- acknowledge that I have read and understood the Terms and Conditions for the Service and the Service Material, as updated from time to time, and agree to be bound by them;
- have read and understood the Fee Schedule applicable for the Services, found at www.superconcepts.com.au as updated from time to time and agree to be bound by them;
- authorise the collection, use and disclosure of my personal information for the purpose of the assessment of the application and if accepted, the management and administration of services in which I have applied. I understand that unless I consent to the collection, use and disclosure of this information, Super Concepts will not be able to process my application or deliver the relevant Service(s);
- understand that Super Concepts may routinely disclose my personal information to third parties such as: organisations undertaking compliance functions of Super Concepts' information; organisations maintaining Super Concepts' information technology system; authorised financial institutions; organisations providing mailing and printing services and my nominated representative (if applicable); and,
- accept that Super Concepts or any of its related bodies corporate may send me information about its services from time to time. I understand that I may notify Super Concepts of my decision not to receive further information by contacting Super Concepts directly.
- If you are applying to set up a new Company to act as Holding Trustee, by signing below:
 - I confirm that the persons named above have consented to act as a Director of the Holding Trustee Company.
 - I confirm that no person has become disqualified from acting as a Director of the Holding Trustee Company.

Signature	<input type="text"/>	Date	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Print Name	<input type="text"/>											